



		<p><b><u>Social Distancing</u></b></p> <p>Reducing the number of persons in any work area to comply with the recommended 2-metre gap.</p> <p>Redesign processes to ensure social distancing in place.</p> <p>Remote audits to be used instead of site visits whenever possible.</p> <p><b>Worker interviews:</b> Individual interviews instead of group interviews where possible.</p> <p>Ensure social distancing as workers enter and leave interview room.</p> <p>If group interviews are required, ensure groups comprise of workers from the same work team</p> <p>Consider if worker interviews can take place outdoors on farms</p> <p>Indoor interviews to be carried out in a well-ventilated room.</p> <p>Use technology for worker interviews if possible e.g Zoom video conferencing</p>	<p>Minimise the number of people that the auditor has contact with on a site during opening and closing meetings, worker interviews and site tour. Auditor to comply with site procedures at all times</p> <p>Minimises non-essential travel and spreading of virus between different regions</p> <p>Consider entry and exit routes and waiting areas</p> <p>Could clear screens be made available to separate auditors and workers</p>	<p>Site/ Auditor</p>		
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		<p><b><u>Site Tour:</u></b></p> <p>Auditor to comply with any restricted areas on site. Any exceptions to be recorded on Report Declaration if certain areas of the cannot be viewed, or use technology (video or photos) to view restricted areas e.g inside worker accommodation</p> <p><b><u>Hand Washing</u></b></p> <ul style="list-style-type: none"> <li>• Hand washing facilities with soap and water in place.</li> <li>• Stringent hand washing taking place.</li> <li>• Drying of hands with disposable paper towels.</li> <li>• Staff encouraged to protect the skin by applying emollient cream regularly</li> <li>• Gel sanitisers in any area where washing facilities not readily available</li> </ul> <p><b><u>Cleaning</u></b></p> <p>Auditor to be equipped with wipes. Clean down the interview room between interviewees – wipe desk and touch points</p>	<p>Respect all guidance regarding site access</p> <p>Wear PPE and/or gloves as directed by site guidance and follow social distancing.</p> <p>Wash hands for 20 seconds with water and soap and dry with disposable towels. Also reminded to catch coughs and sneezes in tissues. Avoid touching face, eyes, nose or mouth with unclean hands.</p> <p>The site should be cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door</p>	<p>Auditor</p> <p>Site/ Auditor</p> <p>Site</p>		
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