

List of your sites' audits

Steps to find audit details

- 1 In your main menu on the top left, Go to Audit > my audits to see a list of audit details of your sites
- 2 The list shows different audit statuses (see next page for more details) and the number of non-compliances uploaded (details on page 3)
- 3 Click on the "View Audit" button to see the audit report, audit findings and any attachments

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AUDIT CODE	SITE NAME	SITE REFERENCE	COUNTRY	TYPE	AUDIT DATE	STATUS	NON-COMPLIANCES	RECOMMENDED COMPLETION DATE	ACTION
ZAA238525576	Peach Orchard	ZS238525162	United Kingdom	Semi-announced	02/05/2017	Published	3 3	30/05/2017	View Audit
ZAA280136968	Papaya Growers	ZS279576727	Philippines	Semi-announced	05/2017	Accepted			
ZAA238541587	Salads Farm	ZS202561885	United Kingdom	Semi-announced	17/04/2017	Published	1 1 3	04/05/2017	View Audit

Audit status

Pending

You have sent a request to the audit company auditing your site, for the audit to be uploaded into your account

Accepted

The audit company has accepted the upload request in their account and will upload the audit report and CAPR

Submitted – Awaiting
supplier review

All information is uploaded for you to review and publish for your customers to see the audit details

Audit Review *Company*

This will be part of the Offline Audit Tool process

Pending Revision

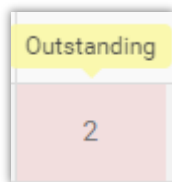
If information is uploaded incorrectly, you can ask Sedex to send it back to the audit company for correction.

Published

Audit is published and visible to your customers. Add your Corrective Actions for the audit company to review.

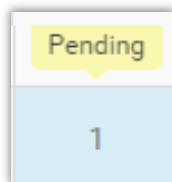
Non-compliance status

Outstanding
(action for the supplier)



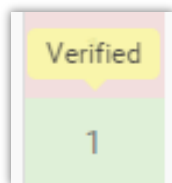
Outstanding – you need to enter Corrective Actions for your Non-Compliances and submit these to the audit company's account on Sedex Advance for review and verification

Pending (action for the audit company)



Pending – the audit company needs to review your Corrective Actions or disputed issues

Verified (no further action)



Corrective Actions can be sent back to you to add more details if the information is incomplete or verified to close off the Non-Compliance



TIP: Hover over the numbers in the “Status” column of the “my audits” page in your account to see the status of the Non-compliances / Corrective Actions