

SMETA Audit Checklist

6 STEPS TO PREPARE FOR YOUR AUDIT

Step 1

Complete and return:

- Booking Form - PO number required
- Ethics Agreement



Step 2

Ensure your SAQ (SEDEX Assessment Questionnaire) is up to date.



Step 3

Complete and return:

- Pre-Audit Questionnaire
- SAQ



Step 4

Familiarise yourself with the ETI Base Code.



Step 5

Read through our online resources.



Step 6

Display your audit notice in all the relevant languages.

