

# FDQ Auditing Refresher Certificate

## Course Summary

Ideal for internal, supplier and third-party auditors, this comprehensive refresher course covers all aspects of the audit process and the latest developments in food industry auditing. It is endorsed by the FDQ awarding body.

## Duration

1 day

## Course Structure & Content

The course aims to cover a broad overview of auditing and any relevant new information on current auditing practices relating to the food industry, including:

- ◆ Recent updates to standards and audits relevant to the food industry
- ◆ Audit planning to maximise the benefits to your company
- ◆ Audit preparation
- ◆ Conducting an effective audit
- ◆ Writing a well-structured audit report
- ◆ Audit follow-up techniques

## Course Delivery / Format

### Classroom:

Delivered face-to-face at our training centre in Skipton, North Yorkshire UK.

### Remote:

Delivered live and online so you'll require a computer and Internet connection

*Full details and login information will be provided before the start of the course*

## Who Should Attend?

Anyone who has held an Auditing Skills or Lead Auditor qualification for 3 or more years and is looking to refresh their knowledge and skills.

## Entry Requirements

Please see above

## Learning Outcomes

This refresher course will give you an understanding of: recent updates to standards and audits relevant to the food industry; the importance of auditing; the application of internal audits; the responsibilities of an auditor; the importance of audit planning to maximise the benefits to your company; the importance of audit preparation; how to conduct an effective audit, collect objective evidence and how to evaluate and report results; and the importance and techniques of audit follow-ups.

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## Qualification / Assessment

There is a short multiple choice test at the end of the day. Successful candidates will achieve the FDQ Auditing Refresher Certificate.

## Course Fee

*£430 + VAT or £830 + VAT (for 2 people)*

*All course fees are payable in advance*

### Your course fee includes:

- ◆ Course binder and notes
- ◆ Lunch and refreshments\*
- ◆ Exam fee and FDQ certificate

*\* Classroom courses only*