

# FDQ Auditing Refresher Certificate

## Course Summary

Ideal for internal, supplier and third party auditors, this refresher training course aims to ensure that you are made aware of the latest developments in food industry auditing. It is certificated by the FDQ awarding body.

## Duration

1 day

## Course Structure & Content

The course aims to cover a broad overview of auditing and any relevant new information on current auditing practices relating to the food industry, including:

- ◆ Recent updates to standards and audits relevant to the food industry
- ◆ Audit planning to maximise the benefits to your company
- ◆ Audit preparation
- ◆ Conducting an effective audit
- ◆ Writing a well-structured audit report
- ◆ Audit follow-up techniques

## Course Delivery / Format

### Classroom:

Delivered face-to-face at our training centre in Skipton, North Yorkshire UK.

### Remote:

Delivered live and online so you'll require a computer and Internet connection

*Full details and login information will be provided before the start of the course*

## Who Should Attend?

Anyone who has held an Auditing Skills or Lead Auditor qualification for 3 or more years and is looking to refresh their knowledge and skills.

## Entry Requirements

Please see above

## Learning Outcomes

This refresher course will give you an understanding of recent updates to standards and audits relevant to the food industry; the importance of audit planning to maximise the benefits to your company; the importance of audit preparation; how to conduct an effective audit and write a structured audit report; and the importance and techniques of audit follow-ups.

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### Qualification / Assessment

There is a short multiple choice test at the end of the day. Successful candidates will achieve the FDQ Auditing Refresher Certificate.

### Course Fee

*£415 + VAT or £800 + VAT (for 2 people)*

*All course fees are payable in advance*

#### Your course fee includes:

- ♦ Course binder and notes
- ♦ Lunch and refreshments\*
- ♦ Exam fee and FDQ certificate

*\* Classroom courses only*